

## Access LMS Training on the New System



### What is the training for?

Access LMS launches on 28<sup>th</sup> February 2022. We will be hosting drop-in sessions available for colleagues to join us, see how the system works and to answer any questions you may have

### Who is it for?

All colleagues. The sessions are split so that you are seeing the content applicable to your Role

### When is it?

Access LMS Training Schedule				
Date	Time	Suitable For		Link
02/03/2022	1.00 - 2.30	All Colleagues	Learner Features	<a href="https://us02web.zoom.us/j/85386414861">https://us02web.zoom.us/j/85386414861</a>
03/03/2022	1.00 - 2.30	All Colleagues	Learner Features	<a href="https://us02web.zoom.us/j/85386414861">https://us02web.zoom.us/j/85386414861</a>
04/03/2022	1.00 - 2.30	All Colleagues	Learner Features	<a href="https://us02web.zoom.us/j/85386414861">https://us02web.zoom.us/j/85386414861</a>
07/03/2022	1.00 - 2.30	Users with Manager Permissions	Line Manager Features	<a href="https://us02web.zoom.us/j/85386414861">https://us02web.zoom.us/j/85386414861</a>
08/03/2022	1.00 - 2.30	Users with Manager Permissions	Line Manager Features	<a href="https://us02web.zoom.us/j/85386414861">https://us02web.zoom.us/j/85386414861</a>
09/03/2022	1.00 - 2.30	Users with Manager Permissions	Line Manager Features	<a href="https://us02web.zoom.us/j/85386414861">https://us02web.zoom.us/j/85386414861</a>
10/03/2022	1.00 - 2.30	Users with Manager Permissions	Line Manager Features	<a href="https://us02web.zoom.us/j/85386414861">https://us02web.zoom.us/j/85386414861</a>
11/03/2022	1.00 - 2.30	Users with Manager Permissions	Line Manager Features	<a href="https://us02web.zoom.us/j/85386414861">https://us02web.zoom.us/j/85386414861</a>

You can join any of the Zoom sessions by using the following QR Code:



### I cannot make any of those days/times...

There will be recordings, User Guides and Videos available as follows:

- Learner Features – from 07/03
- Line Manager Features – from 14/03

### I cannot stay for the full 90 minutes

That's fine! Please join anytime between the times listed and leave when you need to 😊

### Why are we not training until after we go live on the system?

We are unable to demonstrate on the system until after our settings/data has been migrated over.

Ordinarily once a system goes live there is a longer down time period to enable training to take place before colleagues use the system. In order to do this, this would extend the length of time you do not have access to your e-learning. We don't want this to delay any colleagues who are joining us, or anybody whose training is due to expire. This was the fairest, least disruptive option.

### I am a line manager, why do I have to wait for a week before I can access the training?

As above, to minimise disruption our priority is to enable continuation of learning, therefore our priority is the Learner Features in the week of launch.

This time also enables us to collate any regular questions from your teams and ensure that your accounts and permissions are set up and working correctly.

### Any other Questions?

Please remember there is no such thing as a stupid question! 😊 Please contact: Nicola Airey – [nicola@nationalcaregroup.com](mailto:nicola@nationalcaregroup.com)